

An absence will be deemed **EXCUSED** if it is due to

- illness
- family emergency
- religious holiday
- court date
- funeral
- school-related activity
- a properly prearranged absence

### **EXCUSED ABSENCE NOTE**

Date note was written:		Student ID:	
Student's full name:			
Date(s) of absence(s):		Period(s):	
Date(s) of tardy(ies):		Period(s):	
Reason for absence:			
Phone number where note can be verified:			
Parent/Guardian signature:			

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