

*Employees SUBMIT electronic timesheets on Pay Period End date**

Month of Pay	Pay Period Begins - Ends	Paper Timesheet Payroll Office Deadline	Timecard Online Pay Period Closes	Pay Date
Year-end accrual (2101108)	9/1/20- 8/31/21	9/7/21	9/10/21	9/17/21
September (2101009)	9/1/21 - 9/4/21	9/7/21	9/10/21	9/30/21
October (2101010)	9/5/21 - 10/9/21	10/12/21	10/15/21	10/29/21
November (2101011)	10/10/21 - 11/6/21	11/9/21	11/12/21	11/30/21
December (2101012)	11/7/21 - 12/4/21	12/7/21	12/10/21	12/31/21
January (2201001)	12/5/21 - 1/8/22	1/11/22	1/14/22	1/31/22
February (2201002)	1/9/22 - 2/5/22	2/8/22	2/11/22	2/28/22
March (2201003)	2/6/22 - 3/5/22	3/8/22	3/11/22	3/31/22
April (2201004)	3/6/22 - 4/9/22	4/12/22	4/15/22	4/29/22
May (2201005)	4/10/22 - 5/7/22	5/10/22	5/13/22	5/31/22
June (2201006)	5/8/22 - 6/4/22	6/7/22	6/10/22	6/30/22
July (2201007)	6/5/22 – 6/22/22*	7/5/22	7/8/22	7/29/22
July - SUMMER (2201107)	6/23/22 – 7/2/22	7/5/22	7/8/22	7/29/22
August (2201008)	7/3/22 - 8/6/22	8/9/22	8/12/22	8/31/22

**school year employees submit electronic timecards on last day of school*