

Using Everett Public Schools Presentation Stations

The District is currently moving to laptops as the device that powers our presentation stations found in all available rooms, in all schools throughout the district. While this provides our staff with flexibility and mobility, it makes community use more of a challenge. In the past, these presentation stations have had desktop computers that only needed a login (*which we provided*). Now, community users will need to - a) bring their own laptop and b) an adapter that plugs into an HDMI port from their laptop, (i.e., Blue Brick).

- Our standard projectors at sites have 2 HDMI slots and only 1 is currently in use. Community users can plug their device into HDMI 2 (*see red arrow below*). If HDMI 2 is in use, unplug it to plug in your personal device. Please remember to reconnect it when you are finished.
- If Internet access is needed, community users will still need to request a temporary account to access the Internet via the district filter. This is done via the Community Request Process.
- After your device is booted up and plugged in, turn on the projector and press the Source Search button (*blue arrow below*). This will find your device in HDMI 2 and project it.



- Please note that there is no accessibility to projectors at the following sites: Eisenhower Middle School, Emerson Elementary, Forest View Elementary and the D-Wing at Jackson High School. If you require use of a projector, you will need to provide one. A screen can still be made available upon request.