How to change your password on a district computer.

- 1. On a **district computer** press Ctrl+Alt+Delete on the keyboard.
- 2. In the Windows Security screen that pops up, click Change Password.

Windows Security		
Copyright © 1985-2001 Microsoft Corporation	Window Professional	/S ^{xp} Microsoft
Logon Information ewe2 is logged on as NE Logon Date: 11/10/2	WNAME\ewe2. 2006 4:25:55 PM	
Use the Task Manager to c	lose an application that is n	ot responding.
Lock Computer	Log Off	Shut Down
Chapge Paceword	Tack Manager	Cancel

- 3. In the User name box, enter your login name (your ID number).
- 4. In the Log on to box, select the EVERETT domain from the drop-down list.

1	Microsoft Windows XP	
Copyright © 1985-2001 Microsoft Corporation	Professional	Microsoft
User name:	ewe2	
Log on to:	×	
Old Password:	•••••	
New Password:	•••••	
20 20 000 000 20		

- 5. In the Old Password box, enter your old password.
- 6. In the New Password box, enter your new password.
- 7. In the *Confirm New Password* box, enter your new password again, and then click OK.