



GATEWAY MIDDLE SCHOOL

15404 Silver Firs Drive
Everett, WA 98208
(425) 385-6600 Fax: (425) 385-6602

Matthew Bennett, Principal
Kalle Spear, Assistant Principal

REQUEST FOR STUDENT RECORDS from:

Gateway Middle School - 15404 Silver Firs Drive Everett WA 98208
Registrar's Phone # 425-385-6610 Fax: 425-385-6602 email: mseifert@everettsd.org

Student Legal Name:		
DOB:	Grade:	
School Transferring From:		
District:		
Street Address:		
City:	State:	Zip:
Phone:	Fax:	
<p>Please forward ALL school records, including academic transcript (proof of completed state history class if applicable), standardized test scores, health and attendance records, BECCA, discipline, counseling. Special Educational file: psychological assessment data: IEP's, 504, OT/PT and/or Speech and Language Information between schools.</p>		

Mara Seifert, Registrar

Date

Parent/Guardian Information

I acknowledge notification of this transfer of records as required by the Family Educational Rights and Privacy Act of 1974 and understand that I have a right to receive a copy at my own expense, if requested, and have an opportunity for a hearing to challenge the content of records. The regulations do not require parent consent nor acknowledgement of notification before records may be released to other educational institutions in which the student is enrolling, provided that the releasing institution has so informed its parents in a general announcement. I understand that the information will be treated in a confidential manner and will not be transmitted to a third party without my consent.

Parent/Guardian Signature: _____ Date: _____

Current Address: _____

City _____ State: _____ Zip _____