

Important Team Dates and Non Engineering Tasks Schedule

FLL State Competition Hosted By Jack In The Bot at JHS	
Posters	Feb 2 – 5pm to 9pm
Setup	Feb 9 – 5pm to 9pm
Competition	Feb 10 – 5:30am – 7:30pm
Central Washington Regional (Ellensburg) (March 21 - 23)	
Seattle Regional Competition (March 28-30)	
FIRST Robotics World Championships St. Louis (April 23-28)	
Everett Public Schools Celebration of Innovation (Jan 23) 5pm-8:30pm Cascade High School	
PTSA Presentation (March 6)	
Non Engineering Build Season Tasks	
Chairman's Essay 1st Draft Jan 18 2nd Draft Feb. 1 Final Draft Feb. 12 Present to Team Feb. 16 Submit Feb 19	
Chairman's Presentation 1st Draft 2nd Draft Submit March 6	
Chairman's Video Storyboard TBD Present to Team/Parents March 6 Formal Presentation TBD	
Documentation Binders Final Event write-ups complete Jan 13 Add Pictures to binder Jan 20 Document Binder Update Complete Jan 27	
Engineering Binder Update weekly due each Saturday Binder Complete Feb 23	
Pit Design Preliminary Design Jan 20 Design Finalized Feb 9 Parts Ordered Feb 14 Pit Complete Feb 24	

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PR - Articles	
Contact Newspapers	Jan 12
Send FLL article to newspapers	Feb 2
Send FRC article to newspapers	March 10
Safety Binder	
Revise MSDS	Jan 12
Update MSDS	Jan 19
Custom Spirit Gear	
Draft Button Design	Feb 14
Final Button Design	Feb 23
JITB Journey Video Practice	March 2
JITB Journey Video complete	March 9
Spirit Signs complete	March 16
Spirit Gear Selection and Ordering	
Decisions Finalized	Jan 19
Order Gear	Jan 26
Game Strategy / Competition Scouting	
Draft Scouting Form	Feb 23
Finalized Scouting Form	March 9
Sub Team Binders	
Update weekly due each Saturday	
Binders Finalized for Competition	Feb 23
<i>Pictures put in hard drive - Interesting Quotes - Weekly Goals - Bill Of Materials (Receipts Collected)- Accomplishment Summary/Story</i>	
Thank You Letter / Invitation to Sponsors, Politicians, School District Personnel	
Draft Complete	Jan 12
Send Letters	Feb 4
Video for Invite Complete	Jan 26
Team Meetings Resume on Mondays starting (April 8)	
Parent Meetings	
Build Season Info	Jan 14 at 7:00pm
Competition Info	Feb 25 at 7:00pm
Planning Mtg for World Championships April 1 at 7:00pm (Tentative)	