

# Late Arrival and/or Early Release Approval Form

Name: \_\_\_\_\_ Student ID# \_\_\_\_\_

Date: \_\_\_\_\_ Grade Level \_\_\_\_\_

Students earning a diploma through Henry M. Jackson High School must be enrolled in a full schedule of classes each term.

A senior on target for graduation may request early dismissal and/or late arrival that will allow him/her to have a shortened schedule. Requests for a shortened schedule must be approved by the student's parent/guardian and counselor. Students requesting this option cannot be on campus during their LA/ER periods. As a result, the student/parent must provide his/her own transportation to/from school.

Late arrival and/or early release periods must be scheduled at the beginning or end of your school day (*you cannot schedule this option in the middle of your day*).

## **DIRECTIONS:**

Please mark:

JHS – in the periods you plan to be at school

L/A – in the periods you wish to arrive late to school

E/R – in the periods that you wish to leave early from school

### **Semester 1**

Period 1 \_\_\_\_\_

Period 2 \_\_\_\_\_

Period 3 \_\_\_\_\_

Period 4 \_\_\_\_\_

Period 5 \_\_\_\_\_

Period 6 \_\_\_\_\_

### **Semester 2**

Period 1 \_\_\_\_\_

Period 2 \_\_\_\_\_

Period 3 \_\_\_\_\_

Period 4 \_\_\_\_\_

Period 5 \_\_\_\_\_

Period 6 \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian Email: \_\_\_\_\_

Date

Counselor Signature: \_\_\_\_\_

Date \_\_\_\_\_