

# Different Types of Substitutes

**Teacher:** A certificated position. Requires a WA state teaching certificate. Main purpose is to implement lesson plan details that have been left by the teacher. Maintain safety and structure of the classroom, deal with any disciplinary issues.

**Paraeducator:** Classified position. Duties vary. Support position for classroom, could be instructional, or 1:1 support of individual children that need behavioral or physical support (could include feed or diapering), recess and/or lunch supervision.

**Emergency Substitute Teacher:** Certificated position. For those who do not have a traditional teaching certificate. Requires a bachelor's degree, Zoom interview and 8 hour online training course. District sponsors certificate. Emergency certificate through OSPI is good for 2 years only. No long term substitute assignments permitted.

**Custodial:** Classified position. In addition to regular building maintenance functions, the school custodian provides direct support to classroom teachers in set up and maintenance of furniture and equipment. The school custodian also serves as a role model for students by displaying a professional, courteous, and helpful nature. The custodian also plays a key role in assisting the needs of facility and community group users.

**Food & Nutrition:** Classified position. Serves as a substitute dish cook, baker, and dessert cook. Prepares food according to standardized recipes and specified quantities. Follows nutritional guidelines as established by district, recommended by professional associations, and federal guidelines and regulations.

**Nurse:** Provides student care for illnesses, injuries, medications and procedures and/or delegates tasks as appropriate. Provides health counseling, education, and referrals for students, family and staff to help promote good health practices. Monitors health and safety concerns, e.g., crisis/disaster planning. Summarizes medical history, often from prenatal to present. Identifies problem areas for special needs students. Provides guidance to other staff who provide health services to students as a result of assignment or delegation by the RN.

**Para Health Room Assistant:** Classified Position. Paraeducators provide medical assistance to students and staff in the school health room. Delivers health services and support to students and to meet health screening, reporting, and record keeping requirements.

**Office Personnel:** Classified position. Performs in one or more of a variety of school clerical or district office support environments. Activities may include but are not limited to front office operations, reception activities, student attendance reporting, counseling services support, health room support, student supervision and special education and/or district office or department support.