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| **Specific Focus** | **Task: Student Directions** | **Example** |
| **Step 1:**  **Logging On** | * Turn on a Chromebook * Do NOT log in * Click **“Apps”** in the bottom left * Select **AIRSecureTest** |  |
| * Click the link that says **“Click here to go to the Practice and Training Test Site”** |  |
| * Just click **“Sign in”** as a guest. |  |
| **Step 2:**  **Sign in** | * Choose your grade level. * Click “**Yes”** to start. |  |
| **Step 3:**  **Test Choices** | * Click **Start ELA Grades 6-8 Training Test**. * Continue sign in process and click the button to **Begin Test Now.** * On the screen for **Choose Settings**, click **Select.** * On the screen, **Is This Your Test?** scroll down and select, **Yes, Start My Test.** |  |
| **Step 4:**  **Sound Check** | Plug your headphones into the **“headphone icon”** of your computer station.  Click the sound icon to **“hear”** the sound.  If you hear the sound, click **“yes”** and if not, check to be sure your headphones are plugged into the correct location of your computer.   * You can adjust the sound on the Chromebooks using the **volume keys on the upper right** part of the keyboard |  |
| **Step 5: Review Test Instructions & Help** | * In this section of the test, it is helpful to scroll through the information about the tools you will encounter within the testing interface. * Here you will find an overview of the student testing site, tools, and test rules. * After review, click the **Begin Test Now** button. |  |
| **Step 6:**  **Select & Highlight Text** | * In the first passage, **click and hold** the touchpad at the end of a sentence. * With another finger **drag/swipe** to the left and up to **select** the entire sentence. * In the upper right corner click the three lines to bring up the menu. * Using the touchpad, select **Highlight Selection.** * You will now see the passage highlighted in yellow. * To remove the highlighted passage click the three lines to bring up the menu then using the touchpad, select **Reset Highlighting.**   ***\*Highlighting can be done on both the reading passage and on the questions.***  ***\*\*If you leave the test segment or pause the test, any highlighting up until that point will not be retained.*** | Machine generated alternative text: |
| **Step 7:**  **Strikethrough** | * Locate a multiple choice question to use for the next practice. * Using the touchpad with two fingers, **right-click** on the answer you want to mark. * Then click the **Strikethrough** button that pops up. That answer will now show a line through it. * To remove the **strikethrough, right-click** the answer and then click the **reset/undo strikethrough** button that pops up.   If you have specific learning accommodations, please ask your teacher for help on this screen.  ***\*Used to mark off the answers you do not wish to choose for a particular question.***  ***\*Using the strikethrough doesn’t mean you have chosen an answer for that question.***  ***\*Strikethrough also does not mean you can’t choose that answer as a response.*** | Machine generated alternative text: |
| **Step 8:**  **Stimulus Expansion** | * There may be times when you would prefer the text of the test question to be full screen. * On your screen locate the double arrow button next to the context menu. This is the **Stimulus Expansion** button. * Click the button once and your **text will expand** to cover the entire window. * Click the button again, and it will return to cover the left half of the open window leaving the test question on the right half of the window. |  |
| **Step 9:**  **Reflection** | Now that you have completed the practice using the **highlighter & strikethrough** tools, **reflect** **and respond** to the following questions on this document or open a new Google Document and **SHARE** it with your teacher. | 1. Describe two challenges or successes you encountered when using the **highlighter and/or strikethrough tools** on the practice test using a Chromebook. 2. Did you know you can also use these tools on the SBAC Math Assessment? Give an example of how you could use these tools on the SBAC Math assessment. |
|  | On a scale of 1-10 how you’re your comfort level with these tools?  Emotes-face-smile icon**8-10** I feel comfortable with the tools but I could redo this lesson for additional practice.  Emotes-face-plain icon**5-7** I am somewhat comfortable with these tools but could use additional practice.  Emotes-face-uncertain icon**0-4** I am still not comfortable with these tools and need to complete the practice again. | 1. If you gave yourself a rating of **8-10**, what can you do to help other students achieve the same score? 2. If you did not get give yourself a rating between **8-10,** what do you plan to do to improve your score? |