

Steps in the Tutorial Process

Before the Tutorial

1

Students take Cornell notes in their academic classes.

2

Students complete the pre-work inquiry on the Tutorial Request Form (TRF) while reviewing Cornell notes, completing homework or studying for a quiz/test.

3

As students enter the room, the teacher/tutor checks the TRF pre-work and Cornell note resources.

10

Teacher/tutors/students debrief the tutorial process. Students verify their learning in their academic classes.

9

Students turn in their TRFs to teacher/tutor for grading and feedback.

8

Students complete a written reflection on the learning that occurred from clarifying the point of confusion.

After the Tutorial

7

Steps 5 and 6 are repeated for as many group members as time allows.

6

The group members/tutors check for understanding as the student presenter reviews the work and articulates the steps/process used to clarify the point of confusion.

5

The student presenter begins the tutorial by giving a 30-Second Speech about his/her pre-work. Tutor and group members ask questions to guide the student presenter through the critical thinking process. All tutorial members take three-column notes.

4

Students are divided into tutorial groups to meet the 7:1 student/tutor ratio.

During the Tutorial