

I'm Judy Baker, your student's English teacher. I'd like to take this opportunity to introduce you to my course resources and solicit some information from you and your student.

A **living syllabus**—including **everything we do in class each day** plus the whole semester's timeline and major assignments all in one package—is available at <http://everettsd.schoolwires.net//Domain/965>. Under my **course documents tab** is a guide to writing the College or Job Application essay, extra resources for SAT, AP, MLA/APA citations and even links to grammar help. If you have suggestions for additional materials, I'd love to hear them!

The screenshot shows the website for Henry M. Jackson High School, part of Everett Public Schools. The navigation bar includes links for CONTACT, EMPLOYMENT, LUNCH MENU, and GRADES 6 MORE. Below the navigation bar, there are tabs for OUR SCHOOL, OUR STAFF, PARENTS, STUDENTS, COUNSELING, and LIBRARY. The main content area is titled 'Welcome to Baker's Home Page' and features a sidebar with 'BAKER, JUDY-GAIL' and links to 'Baker's Home' and 'Course Documents'. The main content includes a welcome message, contact information (425-385-7193, jbaker@everettsd.org), and links to 'AP Eng Language Fall 2018 Living Syllabus (pdf)' and 'UW/EvCC General Fall 2018 Living Syllabus (pdf)'. A 'QuickLinks' section on the right lists various resources like 'Weird Al's Take', 'MLA Guide', 'AP Exam Info', 'UW Course Info', 'EvCC Registration', 'College Level Writing Resource', 'Searchable Grammar Guide for College-Bound', and 'Dictionary.com Style Guide'. There are also links for 'great links for SAT/AP/ACT test prep' and 'Naviance SAT and AP Exam Prep Instructions'. The footer includes the school's address (1508 136TH ST. SE, MILL CREEK, WA 98012), phone number (425-385-7000), and social media icons for Intouch, Facebook, Twitter, and Instagram. The Blackboard logo is also present in the footer.

I will post grades to the LMS online gradebook as they are available, trying to update every Friday if I can. Students will submit major assignments via <http://www.turnitin.com> (the info for enrolling online is on my website under "login info"). My office hours are all mornings 6:15-7:20AM and afternoons (until 3:00PM with an appointment).

Please fill out the following survey with your student and have him/her submit the answers to turnitin.com. I use what I learn from these responses to personalize my course; I hope you will find the information useful, too.

1. What are your *personal* demands for my class? (You're not being pushy—I want to do what you want!) What must I do for you to prepare *you* for what comes after high school? Ask for at least ONE thing.
2. You've gotten a lot thrown at you already by me—do you have any issues or concerns about the class, my teaching, etc? Anything you want to be sure I keep up/avoid?
3. Any needs/demands/questions I might help you with *outside* of class (about college, financial aid, family support, residency paperwork, anything)?

Your student should submit your responses to these questions **by Sunday at midnight to turnitin.com—login info is on my website.**