



CHS Application and Registration Information

Apply and Register for College in the High School (CHS)

There are two registration periods for students: Winter 2024 (yearlong and first semester classes) and Spring 2024 (second semester classes).

Below is information for Winter 2024 registration. For the 2023-2024 academic year deadlines, visit our [CHS Dates and Deadlines](#) page.

New EvCC CHS student who does not have a student ID (ctcLink number) AND EvCC student account:

This means you have NEVER applied or registered for classes or credits with EvCC (new to the EvCC CHS program and have not participated in any other EvCC dual credit program). **Start with step 1.**


If you have a ctcLink student ID number with another community college but you have not applied to EvCC, you are considered a new EvCC CHS student. **Start with step 1.**

Returning CHS student:

If you registered for CHS classes in previous academic years, you are a returning CHS student. **Start with step 3.**

EvCC Running Start, CTE Dual Credit, or Special Underage Admissions Current Students:

If you are currently in or have participated in the EvCC Running Start or CTE Dual Credit programs, or enrolled as an underage student but never registered for CHS classes you will need to have your EvCC student account updated.

DO NOT re-apply if you already have an EvCC student account and ctcLink student ID (SID) number. Submit the [EvCC Dual Credit Update Form](#)  to update your student account.

Check your email, after your EvCC student account has been updated we will send you an email and you can move on to **step 3.**

1 Apply for Admissions using the Online Admission Application Portal (OAAP). Apply by December 8, 2023.

Do not re-apply if you have a ctcLink ID number AND an EvCC student account. Applications not received by the deadline are not guaranteed to be processed before the registration deadline date.

View our step-by-step How to Apply: CHS guide (Google Slides) 

- Select **Everett Community College** as your intended college.
- Select **First Year** student.
- Select **Transitional Studies** as the intended program.
- Select the **Winter 2024** term for **first-semester and year-long classes**.
- Select **Undecided-Trans Studies** as the intended plan. There is no sub-plan.


The high school information section of the online application.

- Search for your **high school** by typing the name. Make sure the County, State, and City information matches your high school's. Once you select your high school, the address information will auto-populate.
- For attendance dates, you will need to indicate the **attended from** date at the high school (i.e. September 1 is recommended), and the **attended to** date will be the date you graduate from high school.
- Select your **current high school grade** as your high school completion status. If you are a high school senior, you will select High School Diploma. The online application does not have an option for 12th grade, so you **MUST** select High School Diploma if you are a current 12th-grade student.

2 Activate your ctcLink account

You need to activate your ctcLink account before you can register for classes.

3 Registration for the Winter 2024 (first-semester and year-long classes) is from November 20, 2023, to January 1, 2024.

View our step-by-step How to Register for CHS Classes guide (Google Slides)  Students **MUST** register for the college class in order to earn the college credit. A permanent EvCC transcript will be created for students who register for their CHS classes.

CHS classes are not featured in the EvCC Class Schedule, you will need to find your classes in the CHS

Class Spreadsheet below.

CLASS INFORMATION: [2023-2024 EvCC College in the High School Classes \(Google Spreadsheet\)](#)



The EvCC online registration system only allows students to register for a maximum of 20 credits online per quarter. CHS students who need to register for over 20 credits will need to complete the [EvCC CHS Maximum Credit Form](#) with the remaining class(es) information.

Don't forget to check your email! You'll receive updates on the status of your enrollment from Everett Community College.

NOTE: Private school students will need to make payment to be considered registered for CHS classes. Please see our [payment page](#) for more information. For Winter 2024 payment must be made by Tuesday, December 5th at 11:59 pm. If registration is done after the payment deadline tuition is due within two business days.

ctcLink Troubleshooting



College in the High School

Parks Student Union, Room 201

Email: collegeinhs@everettcc.edu

Call or Text: 425-388-9040 (leave a voicemail)

EvCC Closures

November 6 (High School Programs closure for department retreat)

November 10, 23-24

December 20-22, 25-26

Fall 2023 Hours

September 11 - December 29

Monday-Friday | 9am - 4:30pm

[2023-2024 CHS Important Dates](#)

[2023-2024 EvCC College in the High School Classes \(Google Spreadsheet\)](#)

[CHS Benefits, Resources & Transcript Info](#)

[Next Steps After High School](#)

[Teacher/Faculty Information](#)

[Dual Credit Programs Info Form](#)

[Other EvCC Dual Credit Programs](#)

[Student Rights, Responsibilities & Policies](#)

[ctcLink Support](#)



EvCC was the first community college in Washington state to be accredited through [NACEP](#) 

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