

2022-23 Community Handbook



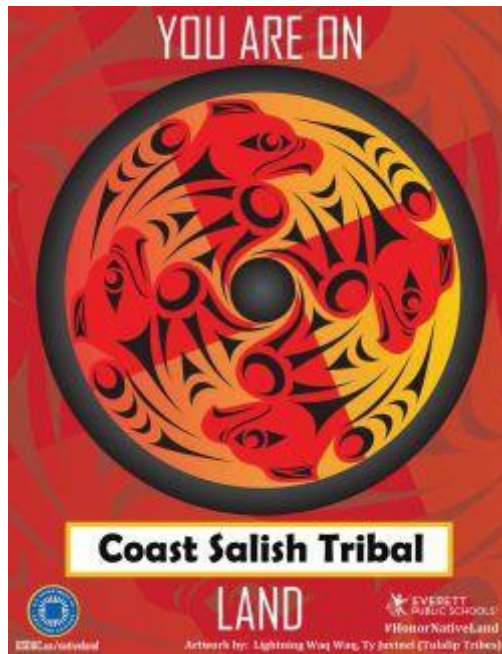
Rich Middaugh, Principal

Jessen Schilaty, Counselor

Everett Virtual Academy
3700 Federal Ave Everett, WA 98201
(425) 385-4388

School Website:

<https://www.everettsd.org/everettvirtualacademy>



The Land Acknowledgement Statement:

We respectfully acknowledge that we are on the traditional lands of the Coast Salish, Snohomish and Tulalip Peoples, as we begin to heal. Everett Public Schools is committed to improving the relationship and identifying indigenous people, exploring our true selves. We express our deepest respect and gratitude to the ancestors of this land. We strive to create equitable outcomes and build a culture of inclusive belonging for all students, teachers, staff and community!



Contact Information

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EVA School Mission

The *vision* for *Everett Virtual Academy* is that our staff is *learning, teaching, and leading* with a lens of *equity* that is focused on student growth and success.

Our *mission* is to prepare each student for academic, social, and personal success through engaging, rigorous, and responsive instruction through the lens of equity in a virtual environment.

EVA Locations

Jackson Elementary:

EVA Main Office, Portable 4

View Ridge Elementary:

K/1, 2, 3

Hawthorne Elementary:

4, 5, K-8 Life Skills/Extended Resource Room

Heatherwood Middle School:

Middle School Team, K-8 Program Specialist, 6-8 Resource Room

Gateway Middle School:

K-5 Resource Room, ML para support

Locations are subject to change year to year.

Student Calendar



Student Calendar 2022-23

2022					2023				
MON	TUE	WED	THUR	FRI	MON	TUE	WED	THUR	FRI
JULY					JANUARY				
				1	2	3	4	5	6
4	5	6	7	8	9	10	11	12	13
11	12	13	14	15	16	17	18	19	20
18	19	20	21	22	23	24	25	26	27
25	26	27	28	29	30	31			
AUGUST					FEBRUARY				
1	2	3	4	5			1	2	3
8	9	10	11	12	6	7	8	9	10
15	16	17	18	19	13	14	15	16	17
22	23	24	25	26	20	21	22	23	24
29	30	31			27	28			
SEPTEMBER					MARCH				
			1	2	6	7	8	9	10
5	6	7*	8	9	13	14	15	16	17
12*	13	14	15	16	20	21	22	23	24*
19*	20	21	22	23	27*	28*	29*	30*	31*
26	27	28	29	30					
OCTOBER					APRIL				
3	4	5	6	7	3	4	5	6	7
10	11	12	13	14	10	11	12	13	14
17	18	19	20	21	17	18	19	20	21
24	25	26	27	28*	24	25	26	27	28
31*									
NOVEMBER					MAY				
	1*	2*	3*	4*	1	2	3	4	5
7	8	9	10	11	8	9	10	11	12
14	15	16	17	18	15	16	17	18	19
21	22	23	24	25	22	23	24	25	26
28	29	30			29	30	31		
DECEMBER					JUNE				
			1	2	5	6	7	8	9*
5	6	7	8	9	12	13	14	15	16
12	13	14	15	16*	19	20	21	22*	23*
19	20	21	22	23	26	27	28	29	30
26	27	28	29	30					

- Aug 31 Teacher work day
- Sep 5 Labor Day
- Sep 7 **First day of school for students**
- Sep 12 **First day of school for kindergarten students (includes developmental kindergarten)**
- Sep 19 **First day of school for developmental preschool and ECEAP**
- Oct 14 Teacher work day; no school for students
- Oct 28 Early release ONLY for ES and MS for parent conference prep – 2 1/2 hours (Full day HS)
- Oct 31-Nov 4 Early release ONLY for ES and MS for parent conferences – 2 1/2 hours (Full day HS)
- Nov 11 Veterans Day observed; no school
- Nov 23-25 Thanksgiving break
- Dec 16 Early release for Winter Break (2 1/2 hours)
- Dec 19-Jan 2 Winter Break
- Jan 16 Martin Luther King Jr. Day; no school
- Feb 6 Teacher work day; no school for students
- Feb 20-21 Mid-winter Break (President's Day)
- Mar 24 Early release ONLY for ES for parent conference prep – 2 1/2 hours (Full day MS and HS)
- Mar 27-31 Early release ONLY for ES for parent conferences – 2 1/2 hours (Full day MS and HS)
- Apr 3-7 Spring Break
- May 29 Memorial Day; no school
- Jun 9 Early release for students (2 1/2 hours)
- Jun 19 Juneteenth observed; no school
- Jun 22+ **Last day of school; early release for all students (2 1/2 hours)**
- Jun 23+ Potential inclement weather make-up days

75 September 9 - June 16, Learning Improvement Friday (LIF) each Friday **unless otherwise marked**. All students dismissed 75 minutes early.

* see description listed on right
 Board approved March 8, 2022
 ■ schools closed ■ teacher workday

School Schedules

Elementary

Monday - Thursday	9:15 a.m. – 3:30 p.m.
Friday (LIF)	9:15 a.m. – 2:15 p.m.
Early Release/Conference Week	9:15 a.m. – 1:00 p.m.

Middle School

Monday - Thursday	8:15 a.m. – 2:50 p.m.
Friday (LIF)	8:15 a.m. – 1:35 p.m.
Early Release/Conference Week	8:15 a.m. – 12:20 p.m.

School Closures and Late Start

Learning Expectations

Daily attendance and engagement is required for students.

- Students attend live, instructional blocks through Zoom and access their online curriculum and resources through **Canvas**
- Both live whole group and small group times are scheduled by the teacher.

- All EVA K-5 students follow a late start school day (9:15 am - 3:30 pm)
- All EVA 6-8 students follow the same schedule as most MS's in EPS (8:15 am - 2:45 pm)

Parent Expectations

At EVA, we view family engagement as an instructional strategy to increase student achievement. We are committed to enhancing family engagement by linking it to learning in school.

Why focus on family engagement? Just as certain instructional strategies can help a school to reach its learning goals, family and community engagement can be a strategy for getting students reading at grade level, closing achievement gaps, and motivating students for long-term educational success.

Attendance

Elementary

- Attendance is taken in the morning
- Attendance is taken in the afternoon

Middle School

- Attendance is taken in each period

Attendance Matters

Help your child succeed in school by building the habit of good attendance early so they learn right away that going to school on time and every day is important. Attending school regularly helps children feel better about school and themselves and good attendance will help children do well in high school, college and in their future careers.

If children do not show up for school regularly, they miss out on fundamental reading and math skills and the chance to build a habit of good attendance that will carry them into college and careers. Students can suffer academically if they miss 10% of the school year, or about 18 days. That's just one day every two weeks.

Research shows that missing 2-3 days a month can result in:

- 3rd-grade students falling behind in reading
- 6th-grade students failing courses
- Teens dropping out of high school

Sporadic absences matter. Just one or two days a month can add up before you know it!

If you are facing challenges related to health care, unstable housing, transportation or lack of food, your school can help. We can connect you to services for the whole family.

Some absences are unavoidable. Children get sick and need to stay home occasionally. The important thing is to get students to school as often as possible and on time. If your student must be absent, it is important you communicate with your school and report the absence.

Reporting an Absence

If you ever need to report an absence for your student(s), please email your teacher **and** evaattendance@everettsd.org the following information:

Student name:
Student ID number:
Date(s) of absence:
Reason for absence:
Parent/Guardian name:

Anytime you email us, please try to include your student's ID number with all correspondence to decrease any confusion.

Please email within 30 days of your student's first day back to school.

Prearranged Absence Policy:

The new District Attendance Policy states..."Families should not schedule vacations or travel while school is in session. If a family vacation or travel must occur while school is in session, it must be prearranged prior to the absence and approved by the principal (or designee).

Pursuant to policy, the principal (or designee) **may excuse up to five (5) school days** for a prearranged absence per student each school year. Assignments requested for a prearranged absence will be provided to the student or parent if requested five (5) school days prior to the absence."

Please contact the office for the Prearranged Absence form. [CLICK HERE TO ACCESS](#)

Attendance Policy and Procedure

What is the Law?

Washington law requires children from age 8 to 17 to attend a public school, private school or to receive home-based instruction (homeschooling). Children who are 6 or 7 years old are not required to be enrolled in school. However, if parents enroll their 6- or 7-year-old, the student must attend full time. Youth who are 16 or older may be excused from attending public school if they have graduated or acquired a GED. Washington's truancy law, often termed the "Becca Bill" is intended to curb school truancy before it becomes habitual. The law requires many things of schools, but only requires one thing of students: attend school. If a student does not attend school the law requires the school district to take action.

In addition to the law, we have [Policy 3122](#) and [Procedure 3122P](#) in place with regards to excused and unexcused absences. (link to policies)

Middle School WARNS Assessment

The **Washington Assessment of the Risks and Needs of Students** (WARNS survey) is a brief (40+ questions) survey for 13-18 year olds and is designed to allow schools to assess individual risks and needs that may lead to truancy and/or school failure. The WARNS survey takes approximately 15-20 minutes to administer and asks students about past and current experiences in his or her life. The purpose of the WARNS survey is to help schools gather data to create meaningful truancy interventions tailored to each student's needs. The survey will also help schools develop better programs to promote social, emotional, and educational development, as well as selecting appropriate, meaningful truancy interventions.

For more information regarding the WARNS assessment, please click [here](#).

Student Behavior

Everett Virtual Academy students are expected to:

- Have a quiet place to attend class
- Use the school issued Chromebook and sign into Google Chrome using their school account
- Join their Zoom Class Meeting on time
- Keep their Camera on and have their face fully visible
- Stay muted unless participating in class
- Remain engaged in their class/es all day any and participate the same as they would at an in person school
- Treat other students and teachers with respect
- Complete and submit assigned work

Family Tech Support

Material Pick Ups

Your classroom teacher will coordinate and communicate with you directly about all monthly material pick ups.

Field Trips

Your classroom teacher will coordinate and communicate with you directly if they plan a field trip.

Natural Leaders

Natural Leaders serve as multi-cultural bridges between students, families, communities, and schools.

Research has consistently shown students' success to be highly correlated with the level of their parent engagement. When parents are involved, students achieve more, regardless of socio-economic status, ethnic/racial background, or the parents' education level.

Parent engagement programs are oftentimes top-down school-directed training programs that teach parents how to help their kids succeed in their education. These programs are designed in ways that are assumed to be best for families, however we don't always know what would be best without centering family voices first. The WABS Natural Leaders Program takes a different approach.

The Natural Leaders Program uses an asset-based model to help families identify and cultivate the skills necessary to overcome systemic barriers. Parents take on leadership roles in order to build stronger relationships with

families and their children and identify best practices. They then take action in order to help families be successful in the school system and implement their ideas in partnership with the schools.

Volunteers

Other District Information and Resources

Harassment, Intimidation or Bullying Reporting

Everett Public Schools maintains a safe, respectful and secure learning environment for all students that is free from harassment, intimidation and bullying. Everett Public Schools core values include our commitment to value differences among people and treat one another respectfully. In accordance with Washington state [RCW 28A.300.285](#), harassment, intimidation and bullying of students by other students, by staff members, by volunteers, by parents or by guardians is prohibited.

Everett Public Schools will abide by district [policy 3204](#) and [procedure 3204P](#).

If a student has experienced harassment, intimidation or bullying, it should be reported to school counselors, school teachers or administrators by the targeted student, his/her friends, family, and/or witnesses. School administrators will intervene.

Kids in Transition Program

The Everett Public Schools **Kids in Transition (KIT)** program implements the *McKinney-Vento Homeless Education Act and the Foster Education Program*.

The *McKinney-Vento Homeless Education Act of 1987* provides support for homeless children and youth to continue their education without interruption or barriers. The definition for McKinney -Vento support is far more inclusive than what most people think when they think of "homeless." Please review this information to understand more. If your family is homeless, or if you are in a temporary living situation due to economic circumstances, **your preschool -aged and school -aged children** have certain rights or protections under federal law.

KIT supports students who qualify as either living in a foster care; or those who meet the definition of homeless under federal McKinney -Vento legislation. McKinney -Vento eligibility is based on the student's nighttime residence and is far more inclusive than what many consider homeless. Students who lack a fixed, regular, and adequate nighttime residence may qualify. KIT works to eliminate barriers to students' enrollment, academic success, and extra-curricular participation. We ensure eligible students have school supplies and may coordinate academic support, tutoring, or facilitate student participation in extended day or summer school classes. We help students participate in activities such as sports or clubs by paying the required fees. KIT may coordinate transportation for eligible students to maintain school stability, as long as the commute is feasible. Last year, Everett Public Schools supported over 1,100 eligible students at some time during the school year. For more information, please contact [your building's KIT support staff](#) or the KIT office at 425 -385-4032.

Multilingual Learner Program

The Multilingual Learner (ML) program is funded by federal, state, and local funds. The program provides structured language acquisition instruction to students whose native language is not English and qualified Native American students. Students are assessed on the WIDA ACCESS Assessment, which measures speaking, listening, reading, and writing skills. Students whose scores indicate they are in need of assistance receive support.

ML services are available at all elementary schools, all middle schools, and all high schools except Sequoia High School.

For information about the specific support provided to students at different grade levels, and for information and resources for parents, please see the links at the left.

Special Services

The Special Services Department supports programs for special education, home hospital and home tutoring. The Everett Public Schools serves more than 2,500 students, ranging from the ages of 3 to 21, who have been identified as eligible for special education services.

Access to all special education services is through a formal referral and evaluation team assessment process. Once an evaluation team determines that a student has a disability that has an adverse educational impact and that the student requires specially designed instruction, an Individualized Education Program (IEP) is developed to meet the needs of the individual student.